

GREENE COUNTY ECONOMIC DEVELOPMENT CORPORATION  
Organizational Meeting Minutes  
Wednesday, May 22, 2019  
Greene County Office Building, Room 427, 411 Main Street, Catskill, NY 12414  
4:00 p.m.

GCEDC Directors Present:

Mark Maraglio  
Bradley W. Cummings  
Karen Deyo  
Eric P. Rasmussen  
Allen Austin  
Linda Overbaugh  
Dr. George Timmons (Ex-officio, Non-Voting)  
Jeff Friedman (Ex-officio, Non-Voting)

GCEDC Staff Present:

Karl Heck, Executive Director  
Evelyn Donnelly, Secretary/Treasurer

Absent:

Stephen E. Nelson  
Rene VanSchaack (Ex-officio, Non-Voting)

Others: Warren Hart, Deputy County Administrator; Teri Weiss, Business Marketing Director, Mark Gustavson  
Kathode Ray Media

A valid quorum was present for voting purposes.

Nominations & Election of Officers

1. Karl Heck, Executive Director opened the floor for nominations for the Officer positions of Chair and Vice-Chair. Director Overbaugh nominated Director Mark Maraglio for the Officer position of Chair. Hearing no additional nominations, Executive Director Heck closed the floor for nominations and called for the vote. There were six ayes, one abstention from the Chair candidate, and no noes, with the vote approved. Director Overbaugh nominated Director Stephen Nelson for the Officer position of Vice-Chair. Hearing no additional nominations, Executive Director Heck closed the floor for nominations and called for the vote. There were six ayes, one abstention from the Vice-Chair candidate, and no noes, with the vote approved.

#### Operations & Administration:

1. A motion was made by Director Cummings and seconded by Director Austin to approve Resolution of the Greene County Economic Development Corporation (GCEDC) Adopting Certain Policies, Standards and Procedures in Connection with the Public Authorities Act of 2009. Vote 7-0, Motion Carried.
2. A motion was made by Director Cummings and seconded by Director Austin to appoint Director Deyo as the Code of Ethics Officer. Vote 6-0, with 1 Abstention from Director Deyo, Motion Carried.
3. A motion was made by Director Cummings and seconded by Director Austin to appoint Secretary/Treasurer Donnelly as the PARIS Primary Authorizer. Vote 7-0, Motion Carried.
4. A motion was made by Director Cummings and seconded by Director Austin to appoint Executive Director Heck as the PARIS Certifier. Vote 7-0, Motion Carried.
5. A motion was made by Director Cummings and seconded by Director Austin to appoint Executive Director Heck as the Procurement Contracting Officer. Vote 7-0, Motion Carried.
6. A motion was made by Director Cummings and seconded by Director Austin to approve GCEDC Capital Purchases & Capitalization Threshold Policy. Vote 7-0, Motion Carried.
7. A motion was made by Director Cummings and seconded by Director Austin to approve GCEDC Audit Committee Charter. Vote 7-0, Motion Carried.
8. A motion was made by Director Cummings and seconded by Director Austin to approve GCEDC Governance Committee Charter. Vote 7-0, Motion Carried.
9. A motion was made by Director Cummings and seconded by Director Austin to approve GCEDC Finance Committee Charter. Vote 7-0, Motion Carried.
10. A motion was made by Director Cummings and seconded by Director Austin to approve the Subrecipient Agreement with the County of Greene and authorize Chair Maraglio to execute the agreement on behalf of GCEDC.
11. A motion was made by Director Cummings and seconded by Director Austin to approve the GCEDC Revolving Business Loan Program Policy Guidelines and Operating Plan.

New Business:

1. None

Old Business:

1. None

A motion was made by Director Deyo and seconded by Director Austin, having no further business to conduct to adjourn the meeting. Vote 7-0, Motion Carried. Meeting adjourned at 4:55 p.m.

Approval of Minutes	Approved
Mark Maraglio	_____
Stephen E. Nelsen	_____
Bradley W. Cummings	_____
Karen Deyo	_____
Eric P. Rasmussen	_____
Allen Austin	_____
Linda Overbaugh	_____

Date: May 22, 2019

Signature of Chair: \_\_\_\_\_  
Signature of Secretary: \_\_\_\_\_