GREENE COUNTY ECONOMIC DEVELOPMENT CORPORATION

Annual Meeting Minutes

Tuesday April 9, 2024 4:00 p.m.

Greene County Office Building, Room 427

411 Main Street, Catskill, NY 12414

GCEDC Directors Present:

Mark Maraglio, Chair

Allen Austin

Linda Overbaugh

Andrea Macko

April Ernst (Ex-officio, Non-voting)

Pam Geskie (Ex-officio, Non-voting)

Amanda Karch (Ex-officio, Non-voting)

Absent:

Brad Cummings, Vice-Chair

Brian Kozloski

GCEDC Staff Present:

James Hannahs, Executive Director

Evelyn Donnelly, Secretary/Treasurer

Others: Patty Austin, Director of Tourism

A valid quorum was present for voting purposes.

1. Public Comment Period. No public comment.

2. A motion was made by Director Austin and seconded by Director Overbaugh to accept the minutes as presented from the March 7, 2024 meeting. Vote 4-0, Motion carries.

3. a) A motion was made by Director Austin and seconded by Director Overbaugh to elect Director Maraglio as Chair of the Board. Director Maraglio abstained from the vote. Vote 3-0, Motion carries.

b) A motion was made by Director Austin and seconded by Director Overbaugh to elect Director Cummings as Vice-Chair of the Board. Vote 3-0, Motion carries.

4. A motion was made by Director Overbaugh and seconded by Director Macko to continue using the National Bank of Coxsackie and the Bank of Greene County as the EDC’s designated banks. Directors Overbaugh and Austin abstained from the vote. Vote 2-0, Motion carries

5. A motion was made by Director Maraglio and seconded by Director Austin to maintain the current roster for the Finance, Audit and Loan Committees, while assigning Director Macko to replace Director Kozloski on the Governance Committee. Vote 4-0, Motion carries.

6. a) A motion was made by Director Austin and seconded by Director Overbaugh for approval of the 2023 EDC Audit. Vote 4-0, Motion carries.

c) A motion was made by Director Austin and seconded by Director Overbaugh for approval of the 2024 EDC Budget. Vote 4-0, Motion carries.

7. Executive Directors Report

Director Hannahs informed the board of a more rubricked committee meeting schedule to be rolled out throughout 2024. The Finance/Audit Committee will meet semiannually at minimum: once in March to approve and recommend the outcome of the annual audit, and once in October to recommend the following year’s budget to the board. The Governance committee annual meeting will take place coinciding with the Q4 Finance/Audit meeting. The Loan Committee meeting will take place as needed to review and recommend loans/grants to the board. The annual meeting of the board will now be held in March instead of April to approve required documents to be submitted to PARIS by the end of the month.

Director Hannahs further updated the board on the status of microenterprise disbursements and the next round of drawdowns. Additionally, he disclosed that the Senior Housing inventorying has been completed and the final copy of the workforce and senior housing assessment will be completed in the coming weeks.

8. Board Member Discussion

Ex-officio Director Geskie informed the board that the Chamber will be relocating their headquarters in the coming months and she will update everyone on the location of the new office.

Director Hannahs informed the board of an upcoming subrecipient agreement that will be presented to partner with the County and the recipient of a CDBG Economic Development project in the Town of Coxsackie.

Ex-officio Director Karch updated the board about the CG Workforce Development office opening a second location at 340 Catskill to better serve residents that may find transportation to the headquarter location to be challenging. The office will be occupied twice a week and will be opening in the Summer.

9. A motion was made by Director Maraglio and seconded by Director Austin, having no further business to conduct to adjourn the meeting. Vote 4-0, Motion Carried. Meeting adjourned at 4:34 p.m.